**International Labour Conference**
(104th Session, Geneva, 1–13 June 2015)

**Form for credentials of delegations**

**Please return all pages to the Office of the Legal Adviser**

of the International Labour Office,

4 route des Morillons, CH-1211 Geneva 22

Fax: +41 22 799 84 70

**before 11 May 2015**

**(See *Explanatory note for national delegations*, section 4)**

|  |
| --- |
| **Name of country:** |

**Government delegation**

For each person, please indicate, in order, Mr/Ms, surname,
first name(s) and full title, for instance:

*Ms COOPER, Sandra, Assistant Secretary, Labour Relations Branch,
Labour Department*

MINISTER(S) ATTENDING THE CONFERENCE
(not being nominated as delegate(s))

(See Explanatory note, section 6(a))

| Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title |
| --- | --- | --- | --- |
|  |  |  |  |

PERSONS ACCOMPANYING THE MINISTER(S)

(See Explanatory note, section 6(b))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Ministry/institution |
|  |  |  |  |  |

DELEGATES

Each Government delegation must comprise 2 delegates
(See Explanatory note, section 6(c))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Ministry/institution |
|  |  |  |  |  |
|  |  |  |  |  |

ADVISERS AND SUBSTITUTE DELEGATES

Maximum of 16 persons,
except where additional advisers are appointed for non-metropolitan territories
(See Explanatory note, sections 6(d) and 6(e))
Please indicate clearly which advisers are appointed
as substitute delegates. If no specific indication is given,
all persons will be listed as advisers.

|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Ministry/institution | Substitute delegate? (please indicate “YES” in the corresponding cell) |
| --- | --- | --- | --- | --- | --- | --- |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |
| **9** |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |
| **11** |  |  |  |  |  |  |
| **12** |  |  |  |  |  |  |
| **13** |  |  |  |  |  |  |
| **14** |  |  |  |  |  |  |
| **15** |  |  |  |  |  |  |
| **16** |  |  |  |  |  |  |

PERSONS APPOINTED IN ACCORDANCE WITH ARTICLE 2.3(i)
OF THE CONFERENCE STANDING ORDERS

Maximum of 8 persons (see Explanatory note, section 6(f))

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Ministry/institution |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **8** |  |  |  |  |  |

REPRESENTATIVES OF A STATE OR PROVINCE OF A FEDERAL STATE

(See Explanatory note, section 6(g))

OTHER PARTICIPANTS

 Where appropriate, please indicate below any person appointed as:

 – other persons attending the Conference (see Explanatory note, section 6(h));

 – support staff (see Explanatory note, section 6(i)).

**Employers’ delegation**

**For each person, please indicate, Mr/Ms, surname, first name(s),
the employers’ organization represented and the function of the
person within that organization, for instance:**

*Mr HOLMES, David Anthony, Chairperson, Industrial Committee,
Chamber of Commerce and Industry*

DELEGATE

One person only
(See Explanatory note, section 6(c))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization |
|  |  |  |  |  |

ADVISERS AND SUBSTITUTE DELEGATES

Maximum of 8 persons,
except where additional advisers are appointed for non-metropolitan territories
(See Explanatory note, sections 6(d) and 6(e))
Please indicate clearly which advisers are appointed
as substitute delegates. If no specific indication is given,
all persons will be listed as advisers.

|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization | Substitute delegate? (please indicate “YES” in the corresponding cell) |
| --- | --- | --- | --- | --- | --- | --- |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |

PERSONS APPOINTED IN ACCORDANCE WITH ARTICLE 2.3(i)
OF THE CONFERENCE STANDING ORDERS

Maximum of 4 persons (see Explanatory note, section 6(f))

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |

OTHER PARTICIPANTS

 Where appropriate, please indicate below any person appointed as:

 – other persons attending the Conference (see Explanatory note, section 6(h));
 – support staff (see Explanatory note, section 6(i)).

**Workers’ delegation**

For each person, please indicate Mr/Ms, surname, first name(s),
the workers’ organization represented and the function of the
person within that organization, for instance:

*Ms JONES, Lesley, Assistant General Secretary, Trade Unions Council*

DELEGATE

One person only
(See Explanatory note, section 6(c))

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization |
|  |  |  |  |  |

ADVISERS AND SUBSTITUTE DELEGATES

Maximum of 8 persons,
except where additional advisers are appointed for non-metropolitan territories
(See Explanatory note, sections 6(d) and 6(e))
Please indicate clearly which advisers are appointed
as substitute delegates. If no specific indication is given,
all persons will be listed as advisers.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization | Substitute delegate? (please indicate “YES” in the corresponding cell) |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |
| **8** |  |  |  |  |  |  |

PERSONS APPOINTED IN ACCORDANCE WITH ARTICLE 2.3(i)
OF THE CONFERENCE STANDING ORDERS

Maximum of 4 persons (see Explanatory note, section 6(f))

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Mr/Ms | Surname (family name) | First name(s) (personal name) | Position/title | Organization |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |

OTHER PARTICIPANTS

 Where appropriate, please indicate below any person appointed as:

 – other persons attending the Conference (see Explanatory note, section 6(h));

 – support staff (see Explanatory note, section 6(i)).

**Other information**

The information requested below, concerning the employers’ and workers’ organizations consulted for the nomination of the delegation as well as the extent to which the
government has paid the participation expenses of the tripartite delegation,
is necessary for the Credentials Committee to discharge its functions.
(See Explanatory note, section 2)

ORGANIZATIONS CONSULTED FOR THE NOMINATION OF THE DELEGATION

Employers’ organizations …………………………………………………………………………………………….

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

Workers’ organizations ……………………………………………………………………………………………….

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

PAYMENT OF EXPENSES OF THE DELEGATION
*Please cross the appropriate box*

Expenses paid for the whole delegation □

Expenses paid for part of the delegation □

Please indicate, for each group, the number of persons whose expenses have been borne by the Government:

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

Part of the expenses paid for the whole delegation □

Please indicate the expenses paid (travel, subsistence):

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

Part of the expenses paid for part of the delegation □

Please indicate, for each group, the number of persons whose expenses have been paid and the type of expenses paid (travel, subsistence):

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

………………………………………………………………………………………………………………………...

Done in ……………………………………, on …………………………………….. 2015

 Signature …………………………..……………………………………

 Name ……………………………..……………………………………..

 Function ………………………….……………………………………..