



## **COOPAfrica - Technical workshop on tools development Nairobi (Kenya), 27-29 August 2008**

### **-DRAFT fact sheet and programme-**

**Topic:** Development of tools for cooperative support organizations and primaries

**Objectives:** Launch partnerships for joint tools development

- To take stock of existing tools through a survey (prior to the workshop), exhibitions and presentations
- To assess potential needs for practical tools amongst cooperative support organizations and primaries
- To present COOPAfrica's and participants' strategies and facilities to support tools development
- To explore possibilities and plan joint activities for tools development

**Target audience<sup>1</sup>:**

- Apex organizations from partner countries
- Relevant ILO units/offices/programmes (incl ILO/ITC)
- Academic institutions and cooperative colleges
- International organizations / development projects

**Expected outcomes:**

- Stocktaking of existing tools and knowledge/tools gaps
- A joint tools development workplan

**Methodology:**

Before the workshop, participants will be asked to fill in a questionnaire on their existing tools, planned tools and expected needs amongst their partners/members/beneficiaries. The outcomes of the survey will be presented at the workshop (tools inventory and preliminary needs assessment) and will serve as a basis for further discussion. Participants will get the opportunity to present their organization's work and explore opportunities for joint tools development and cooperation.

After the workshop, COOPAfrica will compile an overview of the proposed joint activities and share this with the participants for follow-up.

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<sup>1</sup> A tentative list of participants can be found at the end of the document.

Preliminary programme:

	DAY 1	DAY 2	DAY 3
	Tools offer	Needs and gaps	Opportunities for joint tools development
<b>Session 1</b>	<ul style="list-style-type: none"> <li>▪ Opening and Welcome</li> <li>▪ Introduction of participants</li> <li>▪ Presentation of workshop programme and objectives</li> </ul>	<ul style="list-style-type: none"> <li>▪ Recap of main points day 1</li> <li>▪ Presentation of survey outcomes - <i>potential needs</i> followed by discussion</li> </ul>	<ul style="list-style-type: none"> <li>▪ Recap of main points day 2</li> <li>▪ Plenary brainstorm exercise: put your 3 best ideas for follow-up on the wall followed by plenary analysis</li> </ul>
<b>Session 2</b>	<ul style="list-style-type: none"> <li>▪ Presentation of survey outcomes - <i>inventory of tools</i> followed by discussion</li> </ul>	<ul style="list-style-type: none"> <li>▪ Group work: Matching tools and needs &amp; Identify possible gaps<sup>2</sup></li> </ul>	<ul style="list-style-type: none"> <li>▪ Small groups elaborate on one or two specific ideas. Groupwork findings are aggregated in overall workplan</li> </ul>
<b>Session 3</b>	<ul style="list-style-type: none"> <li>▪ Participants present their tools</li> </ul>	<ul style="list-style-type: none"> <li>▪ Plenary discussion of group work</li> </ul>	<ul style="list-style-type: none"> <li>▪ Presentation of group work and overall workplan followed by discussion</li> </ul>
<b>Session 4</b>	<ul style="list-style-type: none"> <li>▪ “Market place”: exhibition of tools</li> </ul>	<ul style="list-style-type: none"> <li>▪ Participants present their strategies / facilities to support tools development</li> </ul>	<ul style="list-style-type: none"> <li>▪ Concluding remarks</li> <li>▪ Closure</li> </ul>

<sup>2</sup> Groupwork can be organized according to themes (e.g. agriculture, gender, accounting, cooperative management, etc.) and/or target audience (e.g. coop members, leaders, managers, etc.) TBC.