

INTERNATIONAL LABOUR OFFICE

ACT/EMP Sub-regional Workshop on Strategies and action for possible improvements of the legal environment for employers` organizations in Eastern European and Central Asian countries (Kiev, Ukraine, 22 – 23 November 2005)

INFORMATION NOTE

Background

1. This workshop is organized by the ILO`s Bureau for Employers` Activities (ACT/EMP), in cooperation with the ILO`s Social Dialogue, Labour Law and Labour Administration Department (DIALOGUE) and with organizational support from the ILO National Correspondent in Kiev.

Objectives of the workshop

2. The workshop will have as objectives
 - to present the new ACT/EMP publication “Legal Frameworks for Employers` Organizations in Eastern European and Central Asian Countries” (available in Russian and English)
 - to have an exchange of information and experience on current issues regarding the legal framework for employers` organizations amongst representatives from employers` organizations in Eastern European and Central Asian countries, together with experts from employers` organizations from Central and Western European countries
 - on this basis, to help develop practical strategies and action by each participating employers` organization for possible improvements of the legal framework for their functioning.

Participants

3. Employers` organizations are kindly requested to confirm their participation by nominating one participant to the workshop. The participant should be familiar with the legal environment for employers` organizations and related issues in his country. Ideally, he/she should have a legal professional background.
4. The attached Nomination Form should be filled and faxed/e-mailed, as soon as possible, and preferably before **31 October 2005** both to the:

Bureau for Employers` Activities (ACT/EMP)
International Labour Office (ILO)
1211 GENEVA 22 (Switzerland)
Fax: +41.22.799.8948
e-mail: hess@ilo.org

and to the

ILO National Correspondent in Kiev
Mr. Vasyl Kostrytsya
Ministry of Labour and Social Policy of Ukraine
8/10 Esplanadna str.,
01023 Kiev (Ukraine)
Fax: +38.044.289.41.41

e-mail: kostrytsya@mlsp.gov.ua
olena@mlsp.gov.ua
larisa@mlsp.gov.ua

Travel

5. Participants from outside Ukraine are requested to make their own flight bookings and to buy a round trip excursion/economy air ticket by the most direct route between the airport nearest to their place of residence and Kiev. ACT/EMP will reimburse air tickets upon receipt of the invoice. No provision is made for excess baggage.
6. Participants from outside Ukraine should ensure that they possess the necessary travel documents (**valid** passport, visa(s) including possible transit visa(s), vaccination certificates where required, etc.) before travelling to Ukraine. Under its financial regulations, the ILO **is not** authorized to reimburse such incurred expenditure.

Insurance

7. Each participant from outside Ukraine is requested to arrange, at his/her own expense, insurance against sickness, accident, permanent or temporary disability and death and third-party risks, for the period of the conference and including the journey to and from Kiev, as the ILO **will not be responsible** for such costs.

Accommodation and subsistence

8. The ILO will cover the accommodation and subsistence costs of each participant from outside Ukraine, according to the applicable rules in force.
9. Participants from outside Ukraine will be met at Kiev airport and accompanied to the **Hotel Tourist** where rooms will be booked for all of them. The full address is:

HOTEL TOURIST
Raisa Okypna str. 2, Kiev, Ukraine
Tel: +38.044.568.4017
Fax: +38.044.517.8253
Email : reservation@hotel-tourist.kiev.ua

Workshop venue

10. The workshop will be held at the **Hotel Tourist** in Kiev.

Languages

11. The workshop will be conducted in English and Russian with simultaneous interpretation.

Contact persons

12. For more information, you may contact:

Bureau for Employers Activities (ACT/EMP)
Mr. Christian Hess (ACT/EMP)
Tel : +41.22.799.7621
Fax: +41.22. 799.8948
E-mail: hess@ilo.org

Social Dialogue, Labour Law and Labour Administration Department (DIALOGUE)

Ms. Angelika Muller (DIALOGUE)

Tel : +41.22.799.6245

Fax: +41.22. 799.8749

E-mail: mullera@ilo.org

The ILO National Correspondent in Kiev

Mr. Vasyl Kostrytsya

Tel : +38.044.289.8528 or 3887

Fax: +38.044.289.41.41

e-mail: kostrytsya@mlsp.gov.ua

olena@mlsp.gov.ua

larisa@mlsp.gov.ua

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