

International Institute for Labour Studies

Regulations of the International Institute for Labour Studies, as amended by the Governing Body of the International Labour Office in March 1996

ARTICLE I

Aims and functions

1. The Institute, inspired by the objectives set forth in the Preamble to the Constitution of the International Labour Organization and in the Declaration of Philadelphia, shall have as its aim the furtherance of better understanding of labour problems in all countries, and of the methods for their solution, notably by:

- (a) providing educational facilities for the study of labour problems including the organization of seminars and conferences and of teaching in relevant subjects;
- (b) arranging for discussion of labour problems between persons having responsibility and practical experience in the field of labour policy as well as others having a special knowledge of such problems;
- (c) encouraging the study of labour problems at the Institute and in other institutions which can contribute to a better understanding in this field;
- (d) collecting, digesting and disseminating information concerning new developments in the study of labour problems and encouraging, coordinating, sponsoring and publishing new research in this field, in support of the educational programmes of the Institute.

2. The activities of the Institute shall, as in the case of other activities of the International Labour Organization, comply with the Agreement between the United Nations and the International Labour Organization and any agreements which have been or may in future be concluded between the International Labour Organization and other international or regional intergovernmental organizations.

3. The Institute shall endeavour to promote the objective and scientific study of labour problems.

4. The Institute shall not adopt decisions or conclusions as to labour problems or policies; and shall not be bound by opinions expressed by those participating in its work.

ARTICLE II

The Board of the Institute

1. There shall be a Board of the Institute which shall consist of:
 - (a) the Director-General of the International Labour Office, who shall be Chairman of the Board;

- (b) twelve members to be appointed by the Governing Body from among its own members, four from each of the three groups, for terms of up to three years concurrently with their membership of the Governing Body.

2. The Board may appoint an Executive Committee from among its members and empower this Committee to transact certain business on behalf of the Board. The Executive Committee shall consist of four members, one appointed from each group and the Director-General of the International Labour Office, who shall be Chairman of the Executive Committee and convene it as required.

3. The Secretary-General of the United Nations and the Director-General of the United Nations Educational, Scientific and Cultural Organization shall be invited to appoint representatives to express their views and to participate, without vote, in the deliberations of the Board. The Conseiller d'Etat in charge of the Département de l'Instruction Publique of the Republic and Canton of Geneva shall also be invited to participate, without vote, in the deliberations of the Board.

4. The Board of the Institute shall in principle meet once a year during the autumn session of the Governing Body; it shall be convened by the Director-General of the International Labour Office.

5. The Board of the Institute shall prepare the programme for the Institute which shall be submitted to the Governing Body for endorsement and shall in addition present to the Governing Body each year a report on the work of the Institute.

6. The Board shall examine budget proposals submitted to it by the Director on a biennial basis and shall prepare the budget of the Institute which shall be transmitted to the Governing Body for final approval.

7. The Director of the Institute shall be Secretary of the Board and of the Executive Committee.

ARTICLE III

The Director

1. The Director of the Institute shall be appointed by the Director-General of the International Labour Office after consultation with the Officers of the Governing Body.

2. The Director shall be responsible for:

- (a) the administration of the Institute;
- (b) reporting to the Board on past, current and future activities of the Institute;
- (c) the selection and admission of participants in the educational and research work of the Institute.

3. The Director shall be responsible to the Director-General of the International Labour Office in the performance of his functions.

ARTICLE IV

Staff

1. The staff of the Institute shall form part of the staff of the International Labour Office.

2. The terms and conditions of employment of the staff shall be fixed in accordance with the Staff Regulations of the International Labour Office.

3. Provision may also be made for the performance of work for the Institute by external collaborators.

4. The Institute shall, to the greatest extent possible, utilize the existing facilities of the International Labour Office.

ARTICLE V

Finance

1. The assets of the Institute shall consist of any contribution that may be received by appropriation from the regular budget of the International Labour Organization and any contribution, gift, legacy or grant from governments, institutions or private persons to the Organization in support of the Institute may be accepted in accordance with the Financial Regulations of the International Labour Organization, provided that these contributions, gifts, legacies and grants are for purposes in keeping with the aims and functions of the Institute and that their acceptance is recommended by a two-thirds majority of the Board.

2. The contributions, gifts, legacies and grants referred to above shall be invested in accordance with the decision of the Director-General of the International Labour Office and the Officers of the Programme, Financial and Administrative Committee of the Governing Body after consultation with the Investments Committee of the International Labour Organization.

3. The income derived from investment of the moneys referred to in paragraph 2 above shall be available for financing the activities of the Institute.

4. Apart from the arrangements provided for under paragraphs 1, 2 and 3, gifts, legacies or grants offered directly for specified activities of the Institute may be accepted in accordance with paragraph 1 above.

5. The assets accruing to the International Labour Organization in support of the operation of the Institute shall be held and accounted for separately from the other assets of the Organization and all expenses incurred on behalf of the Institute shall be in accordance with the relevant provisions of the Financial Regulations and rules of the Organization.

6. The accounts of the Institute shall be audited by the external auditor of the International Labour Organization.

ARTICLE VI

Dissolution

In the event of dissolution of the Institute by the Governing Body, funds and assets remaining to its account shall be used as the Governing Body shall direct except as may otherwise be provided in the terms of any contributions, gifts, legacies or grants accepted in furtherance of the activities of the Institute.

30 October 1997