

ILO STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 242<sup>nd</sup> Meeting of the Management Committee**

**Friday, 15 September 2017**

at 9.30 a.m., ILO, room VI (R3 South)

Present:

Representing the insured persons of the ILO:

Mr. Jean-François Santarelli (Titular member)  
Ms. Mireille Ecuivillon (Titular member)  
Mr. Pierre Sayour (Titular member)  
Ms. Colleen McGarry (Substitute member)

Representing the Director-General:

Mr. Jean-Claude Villemonteix (Titular member)  
Mr. Tilmann Geckeler (Titular member)  
Mr. Fikri Gurzumar (Titular member) until 10:00 am  
Ms. Anne Drouin (Substitute member) as of 10:05 am

Other attendees:

Mr. Florian Léger, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor  
Ms. Corinne Michoud, SHIF Secretary

**Apologies for absence were received from:**

*Representing the Director-General of the ILO:*  
Mr. Giuseppe Zefola, Mr. Sietse Buijze

*Representing the insured persons of the ILO:*  
Mr. Christopher Land-Kazlauskas, Mr. Fabio Duran Valverde

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The meeting opens at 09.40 a.m.

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**Item 1: Approval of meeting agenda**  
(SHIF/MC/17/242/AG)

MC refers to document ref. SHIF/MC/17/242/AG and approves the agenda.

**Item 2: Approval of the Record of Decisions of the 241<sup>st</sup> meeting of the Management Committee**  
(SHIF/MC/17/RD.241)

MC refers to document ref. SHIF/MC/17/RD.241 and decides **to approve the Record of Decisions of the 241<sup>st</sup> meeting of the Management Committee.**

**Item 3: Report on the External review of the SHIF**

MC acknowledges the fact that the ILO Management has shared with it the report from SCRL Limited. MC holds a discussion on the report and **decides to write to the DG to raise the concerns it has on the report.**

**Item 4: Update from the Working Group on the revision of the Fund's  
Schedule of Benefits and Administrative Rules**  
(Appendix I – Schedule of Benefits)

The Working Group will meet before the end of September to finalize its work and propose amendments to the Fund's Schedule of Benefits and Administrative Rules (Appendix I – Schedule of Benefits) for approval by the MC at its forthcoming meeting in October.

**Item 5: Update from the Working group on the Fund's Governance**

In the absence of most of the members of this Working group representing the insured persons at the meeting, it is decided to postpone the discussion to a future meeting of the MC.

**Item 6: External Audit of the SHIF**  
(SHIF/MC/17/242/6)

ES presents the Management Letter on the Audit of the Staff Health Insurance Fund of the ILO for the Financial Year 2016, prepared by the Office of the External Auditor of the International Labour Organization (Commission on Audit, Republic of the Philippines), the new External Auditors of the ILO. ES's reply to the recommendations made by the External Auditors in his letter dated 2 May 2017 is duly acknowledged by MC members.

**Item 7: Any other business**

**7.1 Update on the Election of representatives of the insured persons**

Secretariat provides an update on the Election. MC has approved the nomination of the Electoral Officers by email and the circular entitled "Nomination of candidates and election procedures" has been sent on 31 July 2017. Submission of candidatures closes on 22 September 2017. Ballot forms and voting envelopes will be dispatched by either diplomatic pouch or express courier or priority mail, and there will be no electronic voting.

## **7.2 SC 06/2016 – Request for payment of benefits under Code 1.7 of the SHIF Schedule of Benefits and Administrative Rules of psychotherapy sessions beyond the authorized thresholds**

MC is reminded of special case 06/2016 brought to its attention at its 238<sup>th</sup> meeting held on 8 December 2016. MC had then agreed to follow the decision taken by the SSC at its meeting on 17 October 2016 to grant the insured person, for her 10 year-old dependent child, an additional credit of 87 psychiatric and psychotherapeutic sessions capped at US\$ 100.00 of approved expense per session (in addition to the child's entitlement to 120 sessions or US\$ 12,000.00 of approved expenses, whichever comes first) over the 2013-2015 period.

MC is asked if payment of benefits for 4 additional sessions over the said period can be authorized. The sessions relate to a psychiatric treatment received by the child in December 2015, for which the bill has only recently been sent by the psychiatrist to the insured person.

**Given the particulars of the case, MC agrees to grant payment of benefits for those 4 additional sessions, each capped at US\$ 100.00 of approved expense,**

## **7.3 Payment of benefits for contraceptive pills**

Secretariat seeks clarification as regards reimbursement of contraceptive pills not reimbursable under the national health insurance schemes. Shall they be reimbursed by the Fund or not?

MC's opinion is to comply with the terms of Code 3, paragraph 4, of the Fund's Administrative Rules reading: *"Medication considered non-reimbursable in Switzerland and France in accordance with the list of officially recognized medication does not, in principle, give entitlement to benefits by the Fund unless it is established that they give entitlements to benefits within the scope of the general health insurance system of the country, other than Switzerland or France, in which the products were prescribed."*

MC decides that, should contraceptive pills not be reimbursable under those schemes, then they cannot be considered as reimbursable under SHIF Rules. The decision may be reconsidered in the context of the ongoing review of the Fund's Schedule of Benefits and Administrative Rules, for implementation as of 1 January 2018.

## **7.4 Code 5.5 ("Other appliances")**

At the request of the Secretariat, MC decides that medical appliances/devices purchased online can be eligible for reimbursement by the Fund, provided that, when claiming for reimbursement to the Fund, the related bill is accompanied by a medical prescription.

MC also approves payment of benefits for incontinence pads purchased in a supermarket or online, provided that, when claiming for reimbursement to the Fund, the related bill is accompanied by a medical prescription.

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The meeting ends at 11.55 p.m.

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