

ILO STAFF HEALTH INSURANCE FUND

Record of Decisions
of the 236th Meeting of the Management Committee

Tuesday, 5 July 2016

at 9.30 a.m., ILO, room VII (R2 South)

Present:

Representing the insured persons of the ILO:

Mr. Jean-François Santarelli (Titular member)
Mr. Pierre Sayour (Titular member)
Ms. Mireille Ecuillon (Titular member)
Mr. Christopher Land-Kazlauskas (Substitute member)
Mr. Fabio Duran Valverde (Substitute member)

Representing the Director-General:

Mr. Jean-Claude Villemonteix (Titular member)
Mr. Tilmann Geckeler (Titular member) as of 10:30 a.m.
Mr. Sietse Buijze (Substitute member)

Other attendees:

Mr. Florian Léger, SHIF Executive Secretary
Ms. Heather Harris, SHIF Claims Supervisor
Ms. Corinne Michoud, SHIF Secretary

Apologies for absence were received from:

Representing the Director-General of the ILO:
Mr. Fikri Gurzumar, Ms. Anne Drouin, Mr. Giuseppe Zefola

Representing the insured persons of the ILO:
Ms. Colleen McGarry

The meeting opens at 09.40 a.m.

Item 1: Approval of meeting agenda
(SHIF/MC/16/236/AG)

MC refers to document ref. SHIF/MC/16/236/AG and approves the agenda with one modification. Item 3 will be discussed under agenda item 9 “Any other business”.

Item 2: Approval of the Record of Decisions of the 235th meeting of the Management Committee
(SHIF/MC/16/RD.235)

MC refers to document ref. SHIF/MC/16/RD.235.

At the request of some members representing the insured persons, it is decided to include in the Record of Decisions a general remark on the need for the Management Committee to be consulted for any action that the ILO Administration may consider in relation to SHIF Management. This concerns item 4 “Update on the three working groups of the Management Committee” and item 6.6 “Governing paper on ASHI” of the Record of Decisions.

With that proposed insertion, MC decides to approve the Record of Decisions of the 235th meeting of the Management Committee.

Item 3: External review of the SHIF
(SHIF/MC/2016/236/3)

Item 3 is discussed under agenda Item 9 “Any other business”.

Item 4: Update on the three working groups of the Management Committee

- **WG on the SHIF Governance:** The WG has not met since the last meeting of the MC. It is agreed that members representing the insured persons will draft a paper that will be presented to the Working Group on the SHIF Governance at its next meeting.
- **WG on Cost-Containment:** The Secretariat has provided the requested data and a meeting of the WG is planned for Wednesday 6 July. Proposals are expected for the next MC meeting in September.
- **WG on the Revision of SHIF Regulations and Administrative Rules:** Due to the heavy workload of the Secretariat, it is agreed that the output of the WG will be delivered as soon as possible.

Item 5: Draft circular SHIF/16/2 - Increase in the contribution rates
(SHIF/MC/2016/236/5)

MC agrees on the draft circular which will be sent to all SHIF insured persons as soon as possible. A link to SHIF circular SHIF/15/1 of 4 December 2015 will be added.

Item 6: General Meeting of insured persons

The General Meeting of insured persons will take place on Thursday 29 September from 12:30 to 14:30. MC discusses the agenda items for the General Meeting. MC decides to meet in September to prepare the General Meeting of SHIF insured persons. In the meantime, SHIF insured persons shall be informed of the forthcoming General Meeting.

Item 7: External Audit of the SHIF
(SHIF/MC/2016/236/7)

ES presents the report on the audit work carried out by the External Auditors on the 2014 SHIF accounts. ES informs MC that the 4-year mandate of the Office of the Auditor General in Canada has expired, and that since 1 January 2016, and for a 4-year period, SHIF accounts will be audited by the new External Auditors for the ILO (the Commission on Audit from the Republic of the Philippines). ES will check with the new External Auditors if they would agree to make a presentation to the SHIF Management Committee.

Item 8: SHIF annual report for 2013 and 2014
(SHIF/MC/2016/236/8)

ES invites MC members to provide comments to the latest draft sent to them on 1 July, after which the report will be sent out for translation and publication.

Item 9: Any other business
(SHIF/MC/2016/236/8)

9.1 - 2015 Acturial Study

ES provides an update on the preparation of the 2015 actuarial study. Draft TORs will be sent to the MC on Friday 7 July.

9.2 External review of the SHIF

Some MC members wonder why the SHIF MC was not consulted during the preparation of the TORs of the External review. It is agreed that this issue will be mentioned in the letter on the ASHI liability that the MC had decided to write to the Director General at its last meeting.

The meeting ends at 12.10 p.m.
