

ILO STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 233<sup>rd</sup> Meeting of the Management Committee**

**Wednesday, 20 January 2016**

at 9.30 a.m., ILO, room VI (R3 South)

Present:

Representing the insured persons of the ILO:

Mr. Jean-François Santarelli (Titular member)  
Ms. Mireille Ecuillon (Titular member)  
Ms. Colleen McGarry (Substitute member)  
Mr. Christopher Land-Kazlauskas (Substitute member)  
Mr. Fabio Duran Valverde (Substitute member)

Representing the Director-General:

Mr. Tilmann Geckeler (Titular member)  
Mr. Fikri Gurzumar (Titular member)  
Mr. Jean-Claude Villemonteix (Titular member)  
Mr. Sietse Buijze (Substitute member),  
Mr. Giuseppe Zefola (Substitute member) (from 9:50 a.m.)

Other attendees:

Mr. Florian Léger, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor  
Ms. Corinne Michoud, SHIF Secretary

**Apologies for absence were received from:**

*Representing the Director-General of the ILO:*

Ms. Anne Drouin

*Representing the insured persons of the ILO:*

Mr. Pierre Sayour

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The meeting opens at 09.35 a.m.

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### **Item 1: Election of the Chairperson and Vice- Chairperson of the Management Committee**

**Management Committee (MC) decides to reelect:**

- as Chairperson: Mr. Jean-François Santarelli
- Vice- Chairperson: Mr. Jean-Claude Villemonteix

### **Item 2: Approval of meeting agenda (SHIF/MC/16/233/AG)**

MC refers to document ref. SHIF/MC/16/233/AG and approves the agenda.

### **Item 3: Composition of the Standing Subcommittee**

**MC decides to re-elect as SHIF Standing Subcommittee members:**

- representing the insured persons of the ILO: Mr. Pierre Sayour and Ms. Mireille Ecuivillon;
- representing the Director-General of the ILO: Mr. Tilmann Geckeler and Mr. Fikri Gurzumar.

### **Item 4: Approval of the Record of Decisions of the 232<sup>nd</sup> meeting of the Management Committee (SHIF/MC/15/RD.232)**

MC refers to document ref. SHIF/MC/15/RD.232 and **decides to approve the Record of Decisions of the 232<sup>nd</sup> meeting of the Management Committee.**

### **Item 5: Follow-up on the recommendations of the Working Group on the future of the SHIF (WG)**

ES mentions the broadcast sent by the Director-General on 22 December 2015 informing the staff of his decisions to implement the recommendations of the WG on improving the operation of the SHIF. ES presents in detail all 14 recommendations of the WG, adding that two of the recommendations have already been implemented and some others are currently being implemented. Recommendations on staffing and IT will require more time to be implemented. ES informs MC that it will be kept informed of the implementation as mentioned in the broadcast.

MC acknowledges the detailed presentation of the 14 recommendations and asks for some clarifications. Some MC members ask if a copy of the report will be made available. ES answers that no final decision on the release of the report has been made. Noting the importance of transparency, and assuming that no highly confidential information was contained therein, some MC members request that the report be published in its entirety. Other MC members request that a detailed summary of the report be prepared for release to insured persons, should the complete report not be released. Some MC members request that the MC receive copies of the report.

To implement the recommendation on the review of the role of the SHIF Management Committee and of the SHIF Governance, **MC decides to create a SHIF Working Group on the Governance of the SHIF.** MC will decide in the next days which members of the MC will take part in that WG and will inform the SHIF Secretariat accordingly. Some MC members request more information on comparable health insurance schemes of other international organizations and ES agrees to organize a special meeting to provide such information.

### **Item 6: Referendum on the proposed amendments to the SHIF Regulations and Administrative Rules concerning article 3.6**

MC members are provided with a copy of the letter that the ILO Staff Union sent to the Secretariat on 24 December 2015 calling for a referendum on the proposed amendments to the SHIF Regulations and Administrative Rules concerning article 3.6. ES confirms that the letter was accompanied by a petition

signed by more than 200 insured persons. MC confirms that the referendum has no effect on any of the other amendments proposed in the circular sent on 4 December 2015 and that these have entered into force on 1<sup>st</sup> January 2016. MC discusses the organization of the referendum. ES has already taken actions to organize the referendum as quickly as possible but compiling the list of voting persons, preparing and sending the voting material, as well as giving sufficient time to insured persons to vote may take some time. **MC decides to prepare a Newsletter to inform insured persons about what is at stake.**

## **Item 7: Any other business**

### **7.1 SHIF annual reports for 2013 and 2014.**

Due in large part to time spent on the implementation of recommendations, ES was not able to prepare a revised draft of the report before the end of the year. It is expected that this revised draft will be prepared before the next meeting of the MC, which is planned for 2 March 2016.

### **7.2 General Meeting of the insured persons**

MC confirms that it plans to hold a General Meeting between March and May 2016, once the referendum results are known.

### **7.3 SHIF Working Group on the revision of the Administrative Rules**

**MC decides to form a Working Group on the revision of the Administrative Rules.** The objective of the Working Group is to include in the Administrative Rules a number of decisions taken by the SHIF Standing Subcommittee and Management Committee over time and that have not been reflected in the Administrative Rules so far, as well as to make other recommendations for changes to the Administrative Rules. MC will decide in the next days which members of the MC will take part in the WG and will inform the SHIF Secretariat accordingly.

### **7.4 SHIF Working Group on excessive billing practices**

**MC decides to form a Working Group on excessive billing practices.** The objective of the Working Group is to seek ways to control costs and negotiate cost containment measures when it is thought that treatment costs are excessive. MC will decide in the next days which members of the MC will take part in the WG and will inform the SHIF Secretariat accordingly.

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The meeting ends at 12.25 p.m.

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