

ILO/ITU STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 229<sup>th</sup> Meeting of the Management Committee**

**Thursday, 21 May 2015**

at 10.30 a.m., ILO, room VI (R3 South)

Present:

Representing the insured persons of the ILO:

Mr. Pierre Sayour (Titular member)  
Ms. Mireille Ecuillon (Titular member)  
Mr. Jean-François Santarelli (Titular member and Chairman)  
Ms. Colleen McGarry (Substitute member)  
Mr. Fabio Duran Valverde (Substitute member)

Representing the Director-General:

Mr. Tilmann Geckeler (Titular member)  
Mr. Fikri Gurzumar (Titular member)  
Mr. Jean-Claude Villemonteix (Titular member)

Other attendees:

Mr. Florian Léger, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor  
Ms. Corinne Michoud, SHIF Secretary

**Apologies for absence were received from:**

*Representing the Director-General of the ILO:* Mr. Sietse Buijze – Mr. Giuseppe Zefola  
Ms. Anne Drouin

*Representing the insured persons of the ILO:* Mr. Chistopher Land-Kazlauskas

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The meeting opens at 10.35 a.m.

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**Item 1: Approval of meeting agenda**  
(SHIF/MC/14/229/AG)

MC refers to document ref. SHIF/MC/14/229/AG and approves the agenda.

**Item 2: Approval of the Record of Decisions of the 228<sup>th</sup> meeting of the Management Committee**  
(SHIF/MC/15/RD.228)

MC refers to document ref. SHIF/MC/15/RD.228 and **decides to approve the Record of Decisions of the 228<sup>th</sup> meeting of the Management Committee.**

**Item 3: Request for payment of benefits under Code 1.7 of the Schedule of Benefits and Administrative Rules beyond the maximum authorized thresholds (Special case 01/2015)**  
(SHIF/MC/2015/229/3)

This special case concerns a request from a staff member for payment of benefits under Code 1.7 of the Schedule of Benefits and Administrative Rules beyond the maximum authorized thresholds. Following the recommendation of the Medical Adviser that the additional payment of benefits was medically justified and the unanimous decision of the Standing Subcommittee at its meeting held on 11 May, the MC agreed to make an exception as provided for in article 2.2, paragraph 3, of the Fund's regulations.

**Item 4: Proposed amendments to the SHIF Regulations and Administrative Rules**  
(SHIF/MC/2015/229/4)  
(SHIF/MC/2014/225/5)

The MC approved all amendments to the SHIF Regulations and Administrative Rules that had been discussed in the last few months. These are:

A – Amendments to the Regulations

1. **Amendments to article 1.6** regarding voluntarily covered dependants, as proposed by the MC at its 228<sup>th</sup> meeting. Art. 1.6, paragraph 2, is amended as follows:

*A request for protection of a person referred to in paragraph 1 shall be accepted only if it is submitted by the insured person in writing within a period of three months following his/her entry into the Fund or following the first day on which the person fulfils the conditions to qualify for voluntary protection, whichever is later. In the latter case, a request for protection of a person referred to in paragraph 1(c) shall be accepted only if the concerned person is below 70 years old and has relocated to the duty station of the insured person within the last three months.*

2. **Amendment to article 3.5** regarding Contributions in respect of voluntarily protected dependants, as decided by the MC at its 229<sup>th</sup> meeting. "... *over time*" is added at the end of the last sentence, to read: "... Such rate shall be fixed by the Management Committee, where appropriate by subgroups, in such manner as to ensure that this group of protected persons is financially self-supporting within the Fund, account being taken of the cost experience for this group *over time*."

3. **Amendments to article 3.6** regarding Rates of contributions, as proposed to the MC at its 226<sup>th</sup> meeting, representing an increase of 7.5 per cent of all contribution rates.

4. **Amendment to article 3.11** regarding Accounts and investments to reflect a decision taken by the MC at its 212<sup>th</sup> meeting. Second sentence of the Article to read: "... They (the financial services) shall provide the Management Committee with a *quarterly* statement of accounts of the Fund..." (instead of a monthly statement of accounts).

## B – Amendments to the Regulations – Appendix I - Schedule of Benefits

5. **Amendment to Code 2.4 (“Cures”)**: *cost of accommodation excluded from reimbursement, as decided by the MC at its 225<sup>th</sup> meeting. Also “subject to a maximum per day” deleted from “qualifying conditions”.*

6. **Creation of a Code 8 (“Other medical expenses”) and sub-code 8.1 (“Preventive exams”)** regarding prevention measures, as agreed by the MC at its 229<sup>th</sup> meeting, Reimbursement subject to conditions prescribed in the Administrative Rules.

## C – Amendments to the Administrative Rules

7. **Amendment to Code 1.5 (“Functional rehabilitation”)** regarding reimbursement of acupuncture and mesotherapy treatments, as agreed by the MC at its 229<sup>th</sup> meeting. *Deletion of “... performed by a physician”, and deletion of paragraph 4.*

8. **Amendment to Code 1.7 (“Psychiatry, psychoanalysis or psychotherapy”)** regarding the clarification of the period during which approved expenses for Code 1.7 are cumulated, as agreed by the MC at its 229<sup>th</sup> meeting. Text reading: “The maximum is set at 60 sessions or US\$6,000.00 of approved expenses (i.e. ordinary benefit US\$ 4,800.00), whichever comes first, per person in any period of three calendar years” to be replaced by : *“The maximum is set at 60 sessions or US\$6,000.00 of approved expenses (i.e. ordinary benefit US\$ 4,800.00), whichever comes first, per person in the period of three calendar years”*

9. **Amendment to Code 2.4 (“Cures”)** regarding the exclusion of payment of benefits for accommodation during cures, as decided by the the MC at its 225<sup>th</sup> meeting. *Deletion of paragraph 1.*

10. **Amendment to Code 2.5 (“Long-term nursing services in an institution”)** regarding the increase of the maximum approved expenses per day, as decided by the MC at its 225<sup>th</sup> meeting. *Maximum approved expense to read US\$ 150.00 per day instead of US\$ 138.00 per day, and maximum ordinary benefit to read US\$ 120.00 per day instead of US\$ 110.40.*

11. **Amendment to Code 5.1 (“Optical appliances”)** regarding the increase of the maximum carried over balance from one year to the next, as decided by the MC at its 225<sup>th</sup> meeting. *Maximum carry over balance from one year to the next of US\$ 960.00 instead of US\$ 640.00 (i.e. ordinary benefit US\$ 768.00 instead of US\$ 512.00).*

12. **Amendment to Code 5.2 (“Hearing aids”)** regarding the change in the definition of approved expenses regarding hearing aids, and the clarification of the period during which approved expenses for Code 5.2 are cumulated, as decided by the MC at its 225<sup>th</sup> meeting, to read: *The approved expenses shall be limited to US\$ 3,750.00 (i.e. ordinary benefit US\$ 3,000.00) per ear in the period of three calendar years.*

13. **Creation of a Code 8.1 (“Preventive exams”)** regarding preventive exams, as agreed by the MC at its 229<sup>th</sup> meeting. Reimbursement without co-payment for the following exams/vaccine:

- PSA and digital rectal exam every year from age 50;
- Mammogram every 2nd year from age 40;
- Pap smear and pelvic exam every 2 years;
- Fecal occult blood screening in stool every year + colonoscopy every 5 years after age 50;
- Influenza vaccine every year;

and with co-payment (20%) in case of more than the recommended frequency.

**The MC requested the Secretariat to prepare a circular informing the insured persons of the proposed amendments for its next meeting scheduled on 18 June 2015.**

### **Item 5: Information from the Working group on the future of the SHIF**

The MC is informed that a Working Group on the future of the SHIF has been established by the Director General of the ILO. Members of the Working Group include representatives of the SHIF MC, CABINET, DDG/MR, FINANCE, HRD, INFOTEC, JUR and SUC. The objective of the Working Group is to make recommendations to the Director General about the key operating elements of the SHIF including staffing and organizational structure, Information Technology governance, operating modalities of medical claims from the field, cooperation with sister agencies and in particular WHO and UNOG, and improvements in member services. Two meetings have been held so far and the WG is expected to present its recommendations to the DG at the end of July.

### **Item 6: Any other business**

6.1. Financial situation as at 31.03.2015 and

6.2 Technical results for the period 01.01.2015 – 31.03.2015

are distributed to the MC. It is recalled that a special meeting for the presentation of the SHIF financial statements is scheduled in the afternoon.

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The meeting ends at 13.00 p.m.

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