

ILO/ITU STAFF HEALTH INSURANCE FUND

**Record of Decisions**  
**of the 210<sup>th</sup> Meeting of the Management Committee**

**Thursday, 20 September 2012**

**2.00 p.m., ILO, Room XII – E. Kane (M3 South)**

Present:

Representing the insured persons:

**ILO**

Ms. Chantal Amine  
Mr. Sylvain Delaprisson  
Ms. Mireille Ecuivillon  
Ms. Marie Kathleen Maguire  
Ms. Cherry Thompson-Senior  
Mr. Gérald Weder

**ITU**

Mr. David Broadhurst  
Mr. Michel Rolland

Representing the Organizations:

Mr. Charles Agbavwe  
Mr. Tilmann Geckeler  
Mr. Fikri Gurzumar  
Mr. Juan Llobera

Mr. Thierry Perewostchikow  
Ms. Marianne Wilson

Other attendees:

Mr. Clifford Kunstler, SHIF Executive Secretary  
Ms. Heather Harris, SHIF Claims Supervisor  
Ms. Corinne Michoud, SHIF Secretary

**Apologies for absence were received from:**

Mr. Giuseppe Zefola

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The meeting opens at 2.10 p.m.

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**Item 1: Approval of meeting agenda**  
(SHIF/MC/12/210/AG)

Chair refers to document ref. SHIF/MC/12/210/AG

**Management Committee decides to approve meeting agenda with the exclusion of Item 8 (“Request for re-integration into the Fund as per. Art. 1.6, paragraph 3, of the Fund’s Regulations”), which should be delegated to the Standing Subcommittee as per MC’s decision on delegations of authority to the Standing Subcommittee under Art. 4.7, paragraph 2, of the Fund’s Regulations (208<sup>th</sup> MC meeting on 03.05.2012).**

**Item 2: Approval of the Record of Decisions of the 209<sup>th</sup> meeting  
of the Management Committee**  
(SHIF/MC/12/RD.209)

MC refers to document ref. SHIF/MC/12/RD.209.

**MC decides to approve the Record of Decisions of its 209<sup>th</sup> meeting. It is noted that, Ms. Corinne Michoud usually attending the Management Committee meetings, her name should be added under “Other attendees” to the meeting(s).**

**Item 3: Increase in contribution base rate for the 2014-2017 period**  
(SHIF/MC/2012/210/3)

Executive Secretary (ES) explains expenditure projection over the 2014-17 period as reflected in document ref. SHIF/MC/2012/210/3. In view of progression in expenditure, ES recommends an increase in base rate of contribution that will result in a Guarantee Fund balance at midpoint in 2017. Specifies that projections are neutralized in respect of exchange rate and organic growth. Also specifies that projections do not take into account income associated with investment transactions, in view of continued risk of economic turbulence.

**Item 4: Update on discussions between the ILO and the ITU regarding equalization mechanism**

ES explains that discussions are taking place between ILO and ITU administrations aimed at addressing issue of gap in risk groups’ technical results. ITU non-committal with regard to development of an equalization mechanism proposed by ILO. The outcome of these discussions will have possible impact on the base rate increase requirement as reflected in document ref. SHIF/MC/2012/210/3. Could also have an impact on ILO’ and ITU’s relationship with regard to the SHIF.

MC noted that base rate increase proposal not yet presented to organizations’ governing bodies. Governing bodies’ positions with respect to base rate increases are also determining factors.

**Item 5: Authority of the Executive Secretary in respect of the Fund’s maximum liability**

ES explains that the USD 150’000.00 maximum liability stated in para. 1 of Art. 2.6 (“Maximum liability”) of the SHIF Regulations is intended to protect the Fund. The MC has delegated to the ES authority to allow payments of benefits in excess of the USD 150’000.00 statutory limit in exceptional circumstances. The ES currently has authority to allow payment of benefits up to a maximum of USD 300’000.00. However, this USD 300’000.00 cap is no longer adequate, in view of rising healthcare costs and exchange rate fluctuations.

**MC decides to increase to USD 600’000.00 the Executive Secretary’s authority in respect of the Fund’s maximum liability (Art. 2.6 of SHIF Regulations).**

**Item 6: Report by the Chairperson of the Management Committee  
on outcomes of the last SSC meeting**

**MC decides to defer agenda item 6 to next MC meeting.**

**Item 7: Update from its Chair on the progress of the Working Group charged with exploring options for maintaining the Fund's service level**

Chair of the Working Group (WG) charged with exploring options for maintaining the Fund's service level informs MC on progress:

- Deployment of NHIIS expected 2<sup>nd</sup> Quarter 2013;
- Regulations and Administrative Rules updated. EN and FR versions posted on SHIF website. ES version being adjusted (will be posted in October);
- Website being re-visited. Will include electronic version of Claim for Reimbursement form (test version completed);
- Payments via Imprest accounts live 2<sup>nd</sup> week of October;
- "Normal" claim settlement period not yet defined. Currently under discussion with WG (MC member cites 6- to 30-day settlement period standard in Swiss health insurance companies.);
- SHIF Secretariat considering piloting of claim settlement to a regional office (2014). Aside from language, needs to take into account critical mass, systems capabilities (IRIS, NHIIS), management and control capability (audit trails), functional back-up, reliability of postal services, etc. Complex cases would still be referred to Geneva.

**Item 8: Request for re-integration into the Fund as per Art. 1.6, paragraph 3, of the Fund's Regulations (SHIF/MC/2012/210/8)**

Item delegated to the Standing Subcommittee (see Item 1 ("Approval of meeting agenda") above).

**Item 9: Request for maintenance of SHIF coverage of an automatically covered dependant upon the death of a former staff member (SHIF/MC/2012/210/9)**

MC examines document ref. SHIF/MC/2012/210/9 and ES explains case.

**MC decides that former official's spouse can be admitted for coverage, with contributions based on what her widow's benefit would be were she entitled to such benefit.**

**Item 10: Other Business**

**1. Financial situation at 31.07.2012**

ES comments on financial situations as presented in document ref. SHIF/MC/2012/210/10.1

**2. External Auditors' Report on the SHIF accounts for the 2011 period**

External auditors' report (document ref. SHIF/MC/2012/210/10.2) distributed.

**MC decides to defer discussion to future MC meeting.**

**3. Arbitration board panel as per Art. 4.18, paragraph 2, of the Fund's Regulations:**

List of persons nominated by the titular and substitute members of the Management Committee representing the insured persons (document ref. SHIF/MC/2012/210/10.3a) distributed. List of persons nominated by the titular and substitute members of the Management Committee representing the executive heads not yet available.

**MC decides to defer discussion to future MC meeting.**

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The meeting ends at 5.15 p.m.

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