

ILO/ITU STAFF HEALTH INSURANCE FUND

Record of Decisions
of the 213th Meeting of the Management Committee

Friday, 8 February 2013

9.30 a.m., ILO, Room VI (R3 South)

Present:

Representing the insured persons:

ILO

Ms. Chantal Amine
Ms. Mireille Ecuivillon
Ms. Marie Kathleen Maguire
Ms. Cherry Thompson-Senior
Mr. Gérald Weder

ITU

Mr. Michel Rolland

Representing the Organizations:

Ms. Anne Drouin *as of 10.35 a.m.*
Mr. Tilmann Geckeler
Mr. Fikri Gurzumar
Mr. Juan Llobera

Mr. Thierry Perewostchikow

Other attendees:

Mr. Clifford Kunstler, SHIF Executive Secretary
Ms. Corinne Michoud, SHIF Secretary

Apologies for absence were received from:

Representing the Executive Head (ILO): Mr. Charles Agbavwe - Mr. Giuseppe Zefola

Representing the Executive Head (ITU): Ms. Marianne Wilson

Representing the insured members (ILO): Mr. Sylvain Delaprisson

The meeting opens at 9.35 a.m.

Item 1: Approval of meeting agenda
(SHIF/MC/13/213/AG)

Management Committee (MC) decides to approve agenda as set out in document ref. SHIF/MC/13/213/AG.

Item 2: Election of the Chairperson and Vice-Chairperson of the Management Committee
(SHIF/MC/12/RD.211)

MC decides to re-elect outgoing Chairperson and Vice-Chairperson, namely Ms. Chantal Amine and Ms. Marianne Wilson respectively.

Item 3: Composition of the Standing Subcommittee

MC decides to maintain Standing Subcommittee as currently composed:

- **Representing the insured persons:**
Ms. Chantal AMINE (Chairperson), Ms. Marie Kathleen MAGUIRE,
Mr. Michel ROLLAND; and
- **Representing the Executive Heads:**
Ms. Marianne WILSON (Vice-Chairperson), Mr. Juan LLOBERA-SERRA,
Mr. Tilmann GECKELER.

Item 4: Approval of the Record of Decisions of the 211th meeting of the Management Committee

MC re-considers document ref. SHIF/MC/12/RD.211. As per the decision taken at the 212th MC meeting, the MC members designated to listen to the recording of the proceedings in respect of Item 3 of the 211th MC meeting agenda report to the MC regarding the decision taken.

MC decides to approve Record of Decisions of their 211th meeting, with the following adjustments in respect to Item 3:

- 5th paragraph:
“MC members representing ILO insured persons asked for their position in relation to the increase. While requesting that an actuarial study be carried out ~~to confirm the projections provided by SHIF Secretariat~~ to support any final proposal in respect of a B/R adjustment, they state their support for a B/R increase up to 3.91 per cent provided ILO P&B staffing levels not affected: consider this a matter of solidarity with the ITU insured persons. [...]”
- Insert as 7th paragraph (decision):
“MC decides to recommend to the ILO and ITU administrations a common B/R of 3.91 per cent for budgeting purposes only.”
- 8th paragraph (former 7th paragraph) (decision):
“MC further decides on following structure for the actuarial study:
[...].”

Item 5: Approval of the Record of Decisions of the 212th meeting of the Management Committee

MC refers to document ref. SHIF/MC/12/RD.212 and decides to approve the Record of Decisions of its 212th meeting.

**Item 6: Update on discussions between ILO and ITU,
and update from ITU regarding actions in relation to those discussions**

MC members representing ILO Director-General and ITU Secretary-General provide MC with update on discussions between ILO and ITU. MC members representing ITU Secretary-General and insured persons inform MC of ongoing actions in relation to those discussions.

**Item 7: Consideration of the Terms of Reference
relative to the Actuarial Study regarding the 2014-2023 period**

MC considers document ref. SHIF/MC/2013/213/7 and document ref. SHIF/MC/2013/213/7-1. Its members provide inputs. These will be incorporated into the Terms of Reference (ToR). Executive Secretary (ES) will then re-circulate ToR.

**Item 8: Consideration of the Terms of Reference in respect of the Working Group
on revisions to the SHIF Regulations and Administrative Rules**

MC considers document ref. SHIF/MC/2013/213/8. Aim of working group is to re-align actual operational practice and SHIF Regulations and Administrative Rules.

MC decides that Working Group will be composed of Mr. Michel Rolland and Mr. Tilmann Geckeler, who will be supported by ES.

**Item 9: Dates of meetings of the SHIF Management Committee and Standing Subcommittee
in 2013**

MC decides to meet every 2 months. Also decides that Standing Subcommittee (SSC) meeting will be set as required in order for cases to be considered within reasonable timeframes.

MC recognizes that supplementary meetings may need to be scheduled for the exclusive purpose of meeting with the actuary charged with carrying out the actuarial study or examining its results. MC also takes the view that more frequent use of the internet can be made in circulating information regarding special cases and formulating their opinions.

Item 10: Working priorities for 2013

MC considers document ref. SHIF/MC/2013/213/10 and **decides to retain as working priorities the items listed in the document, except for the first and last items.**

ES reports on significant progress made in reducing claim settlement times in all alphabet groups. MC members representing ILO Director-General remind MC of position – that remains unchanged - taken by the administration with respect to in-house vaccinations for retirees.

Item 11: Other Business

1. Financial situation at 31.12.2012

ES comments the Fund's financial situation, as reflected in document ref. SHIF/MC/2013/213/11.1.

The following items were also discussed:

- SHIF website – MC meeting minutes now posted, as well as Claim for Reimbursement form;
- Letter received by ES from the Section of Former Officials of the ILO Staff Union – Letter will be discussed at the next MC meeting.

The meeting ends at 12.15 p.m.
