

LAWS OF BRUNEI

Trade Unions

CAP. 128

77

[Subsidiary]

FORM AP. 4: RECORD OF STOCK AND ISSUE OF RECEIPT BOOKS.

(Regulation 5(d))

Particulars of Stock of Receipt Books

[illegible]

[Subsidiary]

FORM AP. 5: OFFICIAL RECEIPT

(Regulation 7 (2) and 7 (3))

Name of Trade Union
Registration Certificate No.
No. Date
Received from
the sum of Dollars
and cents
in payment of Entrance Fees Subscriptions
Donations Levies Other Sources
(to be specified)
\$.....

.....
Signature of Treasurer

DUPLICATE

Name of Trade Union
Registration Certificate No.
No. Date
Received from
the sum of Dollars
and cents
in payment of Entrance Fees Subscriptions
Donations Levies Other Sources
(to be specified)
\$.....

.....
Signature of Treasurer

LAWS OF BRUNEI

Trade Unions

CAP. 128

79

[Subsidiary]

FORM AP. 6: INTERNAL PAYMENTS VOUCHER

(Regulation 8)

Name of Trade Union

Date

Voucher No.

PARTICULARS OF PAYMENTS

AMOUNT

\$ cts.

Payment authorised by

Payments made by

..... President

..... *Hon. Treasurer*

..... Hon. Secretary

..... *Signature of Recipient*

Date

(Received)

This form of voucher must be used for payments of an internal nature where authentic receipts are unobtainable.

FORM AP. 7: BANK RECONCILIATION STATEMENT

(Regulation 11)

BANK RECONCILIATION STATEMENT

AS AT

Balance as per Bank Statement/Pass Book

Balance as per Cash Book

Difference as Reconciled Below

RECONCILIATION

.....
Hon. Treasurer

