

The Children's Rules, 2051 (1995)

Date of Publication in the Nepal

2051/10/2 (Jan. 16, 1995 A.D.)

In exercise of the power conferred by section 58 of the Children's Act, 2048 (1991) Government of Nepal has framed the following Rules.

Chapter -1

Preliminary

1. **Short Title and Commencement:** (1) These Rules may be called "Children's Rules, 2051 (1995)."

(2) These Rules shall come into force immediately.
2. **Definition:** Unless the subject or context otherwise requires, in these Rules, -
 - (a) "Act" means the Children's Act, 2048 (1991).
 - (b) "Management Committee" means Management Committee formed pursuant to Rule 15 for operation of Children's Welfare Home, Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons.
 - (c) "Administrator" means the person working as an In-charge of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons.
 - (d) "Ministry" means Government of Nepal, Ministry of Education Culture and Social Welfare*.

* At present it is ministry of women and social welfare .

Chapter -2

Provisions Relating to Central Children Welfare Committee

3. **Functions, Duties and Powers of Central Children Welfare**

Committee: In addition to the functions, duties and powers referred to in the Act, other functions, duties and powers of the Central Children Welfare Committee shall be as follows: -

- (a) To formulate long term national policies and plans relating to protection of rights and interests of children and their physical and mental development also on the basis of Guidelines issued by the body formed by Government of Nepal relating to Children Welfare and to submit to Government of Nepal and to implement or cause to implement policies and plans approved by Government of Nepal through the concerned ministry or agency;
- (b) To pass annual programme and budget as per approved national policies and plans and to implement or cause to implement them;
- (c) To formulate policies and programmes in order to mobilize necessary resource for plans and programmes relating to children's welfare;
- (d) To guide District Children Welfare Committee and Management Committees;
- (e) To review and evaluate progress of annual programmes of District Children Welfare Committees;
- (f) To collect data and keep record of capacity, facilities and so on of Children's Welfare Homes, Juvenile Reform Homes, Orphanage and Centres for Mentally Retarded Persons and other similar Homes or Centres being in operation within of Nepal;

- (g) To encourage and cooperate any person or institution to establish Children's Welfare Home Orphanage and Centres for mentally retarded persons in various districts having obtained recommendation of District Children Welfare Committee as may be necessary;
- (h) To collect separate data of children in jail, abandoned children or child laborers, incapacitated and mentally retarded children in each district and to cause to keep their records in each District Children Welfare Committee and to prepare a national data record;
- (i) To identify measures necessary for eliminating child labour, child marriage and practices of offering children in the name of Gods, and to encourage and cooperate the concerned governmental and non-governmental organizations to follow those measures;
- (j) Subject to prevailing laws to launch or cause to launch programmes relating to protection and development of children with participation of national and international non-governmental organizations and with approval of Government of Nepal to encourage and cooperate foreign governments and international organizations and associations to launch or cause to launch such programmes;
- (k) To publicize provisions of the United Nations Convention on Rights of Child and other international and regional conventions, declarations relating to protection of rights and interests of children ratified by Government of Nepal and provisions of prevailing laws on rights and interests of children; and

(1) To carry out other activities that may be necessary for protection of rights, interests and physical and mental development of children.

4. **Subcommittees or Task Force may be Formed:** (1) Central Children Welfare Committee may, in order to smoothly conduct activities that it has to carry out, form sub-committees or task forces as may be necessary comprising of the concerned experts and social workers.

(2) Functions, duties, powers and procedures of the subcommittee or task force to be formed pursuant to sub-rule (1) shall be as prescribed by the Central Children's Welfare Committee.

5. **Procedures Relating to Meetings:** (1) Meetings of the Central Children's Welfare Committee shall be held as may be necessary on the date and at the time and venue prescribed by the chairperson of the Central Children's Welfare Committee.

(2) Presence of fifty percent of total number of members of Central Children's Welfare Committee shall be deemed to have constituted the quorum for meetings of the Central Children's Welfare Committee.

(3) The chairperson of the Central Children's Welfare Committee shall preside over meetings of Central Children's Welfare Committee and in his absence, the member selected by members from amongst themselves shall preside over meetings.

(4) Majority opinion shall be binding in meetings of Central Children's Welfare Committee and in equal division of votes, the person presiding over the meeting shall exercise casting vote.

(5) Other procedures of meetings of the Central Children's Welfare Committee shall be as prescribed by the Central Children's Welfare Committee itself.

6. **Executive Director:** (1) There shall be an Executive Director to work as the Administrative Chief of the Central Children's Welfare Committee.

(2) Government of Nepal may appoint or designate a person having experience in protection of rights and interests of children and in functions relating to children welfare as in the office of Executive Director.

(3) The term of office of the Executive Director shall be of five years and Government of Nepal may, on the recommendation of Central Children's Welfare Committee, extend his term of office for a period of three years in maximum.

(4) The Executive Director shall work as secretary to the Central Children's Welfare Committee.

(5) Remuneration, facilities, and other terms and conditions of the Executive Director shall be as prescribed by Government of Nepal.

7. **Functions, Duties and Powers of the Executive Director:**

Functions, duties and powers of the Executive Director shall be as follows: -

- (a) To render assistance to Central Children's Welfare Committee in formulating long term national policies and plans relating to protection of rights and interests of children and their physical and mental development;
- (b) To prepare annual programme and budget in accordance with policies and plans approved by Government of Nepal

and to submit it to meetings of Central Children's Welfare Committee;

- (c) To implement or cause to implement decisions and directives of Central Children's Welfare Committee;
 - (d) To evaluate or cause to evaluate annual programmes of Central Children's Welfare Committee and to submit progress reports to meetings of Central Children's Welfare Committee.
 - (e) To look for resources necessary for operation of works of Central Children's Welfare Committee and to mobilize available resources;
 - (f) To cause to maintain accurate accounts of financial transactions of Central Children's Welfare Committee; and
 - (g) To carryout or cause to carryout other functions as delegated or directed by the Central Children's Welfare Committee.
8. **Annual Report may be Published:** Central Children Welfare Committee may, with approval of Government of Nepal, publicly publish the annual report it has submitted to Government of Nepal pursuant to Sub-section (5) of Section 32 of the Act.

Chapter -3

Provisions Relating to District Children Welfare Committee

9. **Functions, Duties and Powers of District Children Welfare Committee:** In addition to functions, duties, and powers conferred by the Act, other functions, duties and powers of District Children Welfare Committee shall be as follows: -
- (a) To formulate district level long term policies and plans relating to protection of rights and interests of children and

their physical and mental development and to forward them to Central Children's Welfare Committee;

- (b) To formulate annual programmes and budget as per approved policies and plans and to implement or cause to implement them;
- (c) To look for resources necessary for operation of annual programmes and to mobilize available resources;
- (d) To collect data of abandoned children or children engaged as laborers and incapacitated and mentally retarded children in the district and to keep its updated record and to send one copy thereof to the Central Children's Welfare Committee;
- (e) To collect data of child labourer, children having marriage and children offered to gods, if any, in the district and to keep its updated record and to send one copy thereof to the Central Children's Welfare Committee;
- (f) To collect suggestions to eliminate evil practices referred to in clause (e) having organized conferences at district level involving social workers and dignitaries and to encourage and cooperate social workers and non-governmental organizations in eliminating such evil practices;
- (g) To collect data of capacity and facilities of Children's Welfare Home, Juvenile Reform Homes, Orphanage and Centres for Mentally Retarded Persons or the like other homes in the district and to keep their updated record and to forward one copy thereof to Central Children's Welfare Committee.
- (h) To launch child welfare activities relating to protection of rights and interests of children and their physical and mental development in various parts of the district with

peoples participation or participation of governmental and non-governmental organizations and to cooperate social workers, governmental and non-governmental organizations to carry out such activities; and

- (i) To give necessary directives and suggestions to Management Committee and in-charges and administrators to instruct or cause to instruct Child Welfare Homes, Juvenile Reform Homes, orphanages and Centres for Mentally Retarded Persons.

10. **Sub-committees or Task Force may be Formed:** (1) The District Children Welfare Home may form sub-committees or task forces as may be required involving the concerned experts and social activists in order to smoothly carryout functions to be carried out by it.

(2) Functions, duties, powers and procedures of sub-committees or task forces formed pursuant to sub-rule (1) shall be as prescribed by the District Children Welfare Committee.

11. **Procedures Relating to Meetings:** (1) Meetings of the District Children's Welfare Committee shall be held as may be necessary on the date, at the time and venue prescribed by the chairperson of the District Children's Welfare Committee.

(2) Presence of fifty percent of total number of members of District Children's Welfare Committee shall be deemed to have constituted the quorum for meetings of the District Children's Welfare Committee.

(3) The chairperson of the District Children's Welfare Committee shall preside over meetings of District Children's Welfare Committee and in his absence; the member selected by members from amongst themselves shall preside over meetings.

(4) Majority opinion of the meetings of District Children's Welfare Committee shall prevail and in equal division of votes, the person presiding over the meeting shall exercise casting vote.

(5) Other procedures of meetings of the District Children's Welfare Committee shall be as prescribed by the District Children's Welfare Committee itself.

12. **Annual Report may be Published:** District Children Welfare Committee may, with approval of Central Children's Welfare Committee, make publicly the annual report it has submitted to Central Children's Welfare Committee, pursuant to Sub-section (5) of Section 32 of the Act.

Chapter - 4

Functions, Duties and Powers of Children's Welfare Officer

13. **Functions, Duties and Powers of Children's Welfare Office:** In addition to functions, duties and powers referred to in the Act, other functions, duties and powers of Children Welfare Officer shall be as follows: -
- (a) To assist District Children Welfare Committee to formulate district level plans and programmes relating to protection of rights and interests of children and child welfare;
 - (b) To implement or cause to implement divisions and directives of the District Children Welfare Committee;
 - (c) To cause to carry out internal evaluation of approved programmes and to forward its progress reports to meetings of District Children Welfare Committee;
 - (d) To look for resources necessary for operation of works of District Children Welfare Committee and to mobilize the available resources;

- (e) To cause to keep accurate accounts of financial transaction of District Children Welfare Committee.
 - (f) To work also as secretary to District Children Welfare Committee; and
 - (g) To carry out or cause to carryout functions delegated or directed by the District Children Welfare Committee.
14. **Provisions Relating to Terms and Conditions of Service and Benefits of Children Welfare Officer:** The terms and conditions of service and facilities of Children Welfare Officer shall be as determined by the Central Children's Welfare Committee having obtained approval of the Ministry.

Chapter -5

Provisions Relating to Management Committee

15. **Formation of Management Committee:** (1) The Ministry shall, in order to operate Children's Welfare Homes, Juvenile Reform Homes, Orphanage, or Centres for Mentally Retarded persons established under the Act, form a Management Committee consisting of seven members in maximum comprising of local social workers, women social workers, doctors, child psychologists and teachers to the extent available.
- (2) Names of chairperson, members and secretary in the Management Committee and their term of office shall be as prescribed by the ministry while forming the said committee.
16. **Functions, Duties and Powers of Management Committee:** Functions, duties and powers of Management Committee shall be as follows: -
- (a) To formulate long term policies, and plans of the concerned Child Welfare Home, Juvenile Reform Home, Orphanage

and Centre for Mentally Retarded Persons and to forward them the Central Children's Welfare Committee through the District Children Welfare Committee;

- (b) To approve annual programme and budget in accordance with approved policies and plans;
- (c) To look for local resources necessary for launching annual programme and to mobilize the available resources;
- (d) To make or cause to make appropriate provisions for providing education and training to children living at Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons and to provide them facilities of living, lodging, foods and other facilities;
- (e) To make or cause to make provisions of involving children in vocational trainings or study or learning on the basis of their interest or knowledge;
- (f) To make or cause to make provisions of involving children in sports, entertainment and cultural programmes and other extra activities for their physical development;
- (g) To review and evaluate or cause to review or evaluate work progress of Children's Welfare Home, Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons; and
- (h) To abide by or cause to abide suggestions or directives given by the Ministry, Central Children's Welfare Committee, District Children Welfare Committee or Children Welfare Officer with regard to operation of Children Welfare Home, Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons.

17. **Procedures Relating to Meetings:** Procedures relating to meetings of Management Committee shall be as prescribed by the Management Committee itself.

Chapter - 6

Provisions Relating to Children's Welfare Home In-Charge and Administrator

18. **In-Charge and Administrator of Children's Welfare Home:** The ministry may appoint or designate any person to act as an In-charge of Children's Welfare Home and any person to act as an Administrator of Children's Welfare Home, Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons.

(2) The remuneration, benefits and other terms and conditions of service of the In-Charge or Administrator appointed or designated pursuant to sub-rule (1) shall be as prescribed by the Central Children's Welfare Committee with approval of the Ministry.

19. **Functions, Duties and Powers of In-charge of Children's Welfare Home:** In addition to the functions, duties and powers referred to in the Act, other functions, duties and powers of in-charge of a Children's Welfare Home shall be as follows: -

- (a) To assist Management Committee to formulate long term policies and plans of the Children's Welfare Home;
- (b) To prepare annual programme and budget of Children's Welfare Home as per approved policies and plans and to submit them to meetings of Management Committee;
- (c) To implement or cause to implement decisions and orders of Management Committee;
- (d) To operate or cause to operate day to day business of Children's Welfare Home and to supervise it;

- (e) To monitor and evaluate or cause to monitor and evaluate programmes of Children's Welfare Home and to submit progress reports to meetings of Management Committee.
- (f) To operate financial transaction of Children's Welfare Home and to keep or cause to keep its accurate accounts; and
- (g) To carry out or cause to carryout other functions delegated or directed by the Management Committee.

20. **Functions, Duties and Powers of Administrator:** The functions, duties and powers of Administrator shall be as follows: -

- (a) To carryout functions, perform duties and exercise powers of In-Charge of Children's Welfare Home referred to in the Act while operating business of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Person;
- (b) To assist Management Committee to formulate long-term policies and programmes of Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons;
- (c) To prepare annual programme and budget of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons according to approved policies and plans and to submit it to meetings of Management Committee;
- (d) To implement or cause to implement decisions and directives of Management Committee;
- (e) To conduct or cause to conduct daily business of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons and to supervise them;
- (f) To monitor or evaluate or cause to monitor or evaluate annual programmes of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons and to submit progress reports to meetings of Management Committee;

- (g) To conduct financial transactions of Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons and to keep or cause to keep its accurate accounts; and
- (h) To carryout or cause to carryout functions delegated or directed by Management Committee.

Chapter -7

Provision Relating to Children's Welfare

21. Provisions Relating to Education, Trainings, Facilities etc.: (1)

In addition to regular education to children living in Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons, they may be imparted vocational and skills oriented trainings.

(2) Children living at Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons may be involved in various types of sports, entertainment and cultural programmes and other extra activities suitable to their physical condition.

(3) Children living at Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons may be provided regular health check up and facilities of medical treatment as may be necessary.

(4) Children living at Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons may, on the recommendation of the District Children Welfare Committee, be provided with facilities of lodging, foods and other facilities as may be determined by Central Children's Welfare Committee.

22. Rules to be Followed by Children: Children living at Children Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons shall follow the following Rules:-

- (a) Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons shall be regarded as a place to build their future;
- (b) To learn regular education and training imparted to them;
- (c) To take part in sports, entertainment, and cultural programmes and other extra activities;
- (d) To regard children and all employees working there at as members of one's own family, to have friendly behaviour with all of them and to cooperate one another;
- (e) Not to commit any mischief, gang fight and so on and any unwarranted and indisciplinary act and not to incite others to commit such acts;
- (f) Not to bring and eat any foodstuff from outside except milk, tea, snacks and meal to be daily provided to him/her;
- (g) Not to smoke and not to consume narcotic drugs and intoxicating substances;
- (h) Not to go outside the place of living without permission of the in-charge or Administrator of the Children's Welfare Home; and
- (i) To follow the ideal of simple living and higher thinking and to follow order and direction given by the In-charge or Administrator of a Children Welfare Home for self-dependence.

23. **Priority to be Accorded in Works:** Government of Nepal and corporate bodies under full or partial ownership of Government of Nepal shall accord priority to education, training and works suitable to physical conditions of children living in Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons.

24. **Personal Details of Children to be Maintained:** The In-charge of Children's Welfare Home and Administrator of Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons shall prepare and maintain personal details of children living at Children's Welfare Home and Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons respectively in the format referred to in Schedule-1.
25. **Annual Report to be Submitted:** The In-charge of Children's Welfare Home and Administrator of Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons shall prepare report showing entire activities of the Children's Welfare Home and Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons within a year respectively in the format referred to in Schedule -2 and send the report to District Children Welfare Committee and Children Welfare Officer within the month of *Baisakh*.
26. **Provision Relating to Children's Welfare to be Applicable:** The provisions relating to children's welfare referred to in this chapter shall also be applicable with regard to Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons being operated by any individual or organization.

Chapter -8

Miscellaneous Provisions

27. **Details of Children Working as Laborers to be Given:** The persons or organizations engaging children who are allowed to be engaged in works pursuant to Sub-section (3) of Section 17 of the Act shall prepare details thereof in the format referred to in Schedule -3 and send it to the District Children Welfare Committee. The District Children Welfare Committee shall send

one copy of such details made available to it to the concerned labor office.

28. **Matters to be taken into Account During Inspection:** (1) The person inspecting Children's Welfare Home, Juvenile Reform Home, Orphanage and Centre for Mentally Retarded Persons pursuant to Section 44 of the Act shall inquire also on the following matters: -

- (a) Whether or not children have been imparted education and training in a regular manner;
- (b) Whether or not children have been provided with facilities under these Rules;
- (c) Whether or not children have been involved in sports, entertainment and cultural programmes and other activities;
- (d) Whether or not any unwarranted or in-disciplinary act is committed in Children's Welfare Home, Juvenile Reform Home, Orphanage or Centre for Mentally Retarded Persons;
- (e) Whether or not the management side and children have abided by matters to be followed under the Act, the prevailing laws or these Rules.

(2) The person inspecting pursuant to Rule (1) shall prepare an Inspection Report having stated therein the matters he/she has seen and problems and suggestion, if any, to solve such problems and send the report to Central Children's Welfare Committee, District Children Welfare Committee and the concerned Management Committee.

29. **To Name Children and to Register Birth:** The father, mother, other members of family or any person or organization shall give name of a child pursuant to Section 3 of the Act and shall register

the birth of the child as per laws at the Office of Register (*Panjikadhikari*)

30. **Facility of Meeting:** (1) If there could have been no consensus of father and mother with regard to the frequency of meeting of the child with father or mother or duration of living together with father or mother, or if the father or mother wants to prevent the other to meet or to live together with the child for it being detrimental to the interest of the child, such father or mother may file an application along with its reason to the juvenile Court or until such a court is established, to the concerned District Court.

(2) In case any application is filed pursuant to sub-rule (1), the court may, upon an inquiry, prescribe the frequency to meet the father or mother with the child or the duration to live with either of them or issue an order whether or not the child has to be allowed to the father or mother or to live together with either of them or any other appropriate order as an option thereof.

(3) It shall be mandatory for the concerned parents to follow the order issued by the court pursuant to sub-rule (2).

31. **Provisions Relating to Office and Employees:** (1) The Ministry shall provide for office and employees of Central Children's Welfare Committee and District Children Welfare Committee.

(2) The remuneration, terms and conditions of service and facilities of the employees referred to in sub-rule (1) shall be as prescribed by the Central Children's Welfare Committee with approval of the ministry.

32. **Changes or Alteration in Schedules:** Government of Nepal may, upon publishing a notification in the Nepal Gazette, change or alter in Schedules as may be necessary.

Schedule-1
(Relating to Rule 24)
Personal Details of Child

Photo

- (A) (1) Full Name of the child:-
- (2) Date of birth of the child:- ... year month .. day
- (3) Place of birth of the child:-
District
VDC/Municipality Ward No.....
Tole:-
- If born at hospital:-
- (a) Name of the hospital:-
- (b) Address:-
- (4) Permanent address of the child:-
District
VDC/Municipality Ward No. .. Tole:- ..
- (5) Religion:-
- (6) Health status of the child (a) weight ... (b) height ..
- (7) Educational status of the child:-
... studied in any school:-
(a) Name and address of school:-
(b) Class:-
- (B) Details of father of the child:-
- (1) Of the father of the child:-
(a) Full name:-
(b) Age:-
(c) Physical condition:-
(d) Address:-
District:-
VDC/Municipality .. ward No. .. Tole:- ...
- (2) Whether the father of the child is living:-

- (3) Business of the father of the child:-
- (4) If the father of the child is not living:-
 - (a) Year of death:-
 - (b) Place:- ...
 - (c) Reason:-
- (5) Details of Property left to the child by the deceased father:-
 - (a) Movable Property:- ...
 - (b) Immovable property:- ...
- (C) Details of the Mother of the Child:-
 - (1) Of the mother of the child:-
 - (a) Full Name:- ...
 - (b) Age:-
 - (c) Physical condition:- ..
 - (d) Address:- District:- ...
VDC/Municipality ... Ward No.:- .. Tole:- ...
 - (2) Whether the mother of the child is living/ not living:-.....
 - (3) Business of the mother of the child:-
 - (4) If the mother of the child is not living:-
 - (a) Year of Death:- ...
 - (b) Place:- ..
 - (c) Reason:- ..
 - (5) Details of movable and immovable property left by mother to the child:-
 - (a) Movable Property:- ...
 - (b) Immovable Property:-
- (D) Details of Relatives such as Elder and younger Brothers and Sisters:-

S.No.	Name	Age	Relationship	Profession	Address
and					
Address					

1.

2.

3.

4.

5.

6. Other family background of the child

(E) Details of Person or Organization Bringing the Child for Admission:-

(1) (a) Full Name:-

(b) If person, Age:-

(c) Address:-

District VDC/Municipality:-

Ward No.:- Tole:- ..

(d) Details of profession:-

(e) Business Address:-

(f) Relationship of the person bringing the child with the child:-

(2) Details, if the child him/herself has come to Admission:-

(3) Person or organization stating that if aforesaid content is false, I/we shall bring the child back:-

Full Name:-

Signature:-

(Thumb impressions or seal of the organization)

(F) Details of the person or organization Recommending for Admission of the Child:-

- (1) Copy of the citizenship certificate of person bringing the child for admission:-
- (2) If recommended by any agency:-
 - (a) Local Administration
 - (b) Local Police
 - (c) Organization
- (3) If application is made, date and applicant:-
- (4) Other documents, if any:-
- (G) Date of Admission of the Child:-
- (H) Employee Admitting the Child:-
 - (1) Signature:-
 - (2) Full Name:-
 - (3) Post:-
 - (4) Class:-
- (I) Of the Person taking child as adopted son/daughter:-
 - (1) Full Name:-
 - (2) Address:-
 - (3) Citizenship certificate or Passport No:-
 - (4) Profession:-
 - (5) Signature:-
- (J) Details of Adopted son/Daughter:-
 - (1) I agree/do not agree to make the child brought for admission as adopted son/daughter as per law by any person:-
 - (2) I agree, on my free will and consent, if there is any legal weakness to make the child an adopted son/daughter, I shall be fully responsible:-
 - (a) Signature:-
 - (b) Full Name:-
 - (c) Thumb impressions Right Left
 - (d) Address:-
District:-

VDC/ Municipality:-

Ward No.:- ... Tole:-

(K) If the child has left the Children's Welfare Home, Juvenile Reform Home, Orphanage, or Centre for Mentally Retarded Persons:-

(1) Date:-

(2) Reason:-

(3) Age at leaving:-

(4) Details of Place to go and mode of profession to be adopted:-

Signature:-

Name:-

Children's Welfare Home In-charge/ Administrator

Nepal Law Commission

Schedule -2

(Relating to Rule 25)

Report of Annual Activities

1. Details of Activities and Programmes in the last year: -
 - (a) Academic Activities: -
 - (b) Training: -
 - (c) Sports: -
 - (d) Cultural: -
 - (e) Other activities and programmes: -
2. Numerical Details of children: -
 - (a) Number of children up to five years: -
 - (b) Number of children up to ten years: -
 - (c) Number of children above ten years: -
 - (d) Total number of children: -
3. Numerical Details of Children Admitted in the last year: -
 - (a) Number of children up to five years: -
 - (b) Number of children up to ten years: -
 - (c) Number of children above ten years: -
 - (d) Total number of the children: -
4. Academic Details: -
 - (a) Number of children studying up to Grade five: -
 - (b) Number of children studying up to Grade ten: -
 - (c) Number of children studying above Grade ten: -

5. Details of children leaving in the last year: -

S.No.	Name	Date of Admission	Date of leaving	Profession	Organization person engaging the child

6. Details relating to Annual Budget: -

7. Problems and suggestions: -

Signature: -

Name: -

In-charge/Administrator of Children's Welfare Home: -

Note: - While giving numbers of children pursuant to clause (2), (3) and (4), Gender of the child shall be mentioned.

Schedule- 3
(Relating to Rule 27)

Details of Child Engaged As laborer in work

1. Name of person or organization engaging child in work: –
2. Address: -
3. Date to be engaged or engaged in work: -
4. Type or Details of work: -
5. Daily working hours: -
6. Weekly hours of work (give total time to be engaged in a week in hour): -
7. Weekly Holidays: -
8. Remuneration: -
9. Other facilities: -
10. Photograph of the child
11. Name of the child: -
12. Address: -
13. Age: -
14. Qualification: -
15. Name of Father, Mother or Guardian: -
16. Address: -

Photograph

Of the Person providing Details

Signature: -

Name: -

Date: -

Seal of Organization: -