

CENSUS AND STATISTICS (LABOUR EARNINGS SURVEY) ORDER

(Cap. 316, section 11)

[15 March 2000]

1. *(Omitted as spent)*

2. Interpretation

In this Order, unless the context otherwise requires—

“business undertaking” (業務經營) means an undertaking carrying on business in Hong Kong, including profit-making bodies, non-profit-making bodies and statutory bodies;

“survey” (調查) means the statistical survey referred to in section 3;

“survey period” (調查期) means the survey period specified under section 6.

3. Survey of payroll and wages

The Commissioner shall carry out a statistical survey on the expiration of each survey period in respect of business undertakings for the purpose of compiling statistics relating to payroll and wages in the survey period.

4. Information required to be given

- (1) For the purpose of a survey, the Commissioner may require a person referred to in section 5 to give information in respect of the matters specified in the Schedule for the survey period covered by the survey.
- (2) That person shall give the information to the Commissioner—
 - (a) by completing such schedule as the Commissioner may issue for that purpose; and
 - (b) within such period as the Commissioner may specify in that schedule.

5. Persons required to give information

The person required to give information under section 4 is—

- (a) in the case of the business undertaking being a body corporate, a director, secretary or other person concerned in the management of the body corporate;
- (b) in the case of the business undertaking being a partnership, any partner of the partnership;
- (c) in any other case, the proprietor of the business undertaking.

6. Survey period

For the purposes of this Order, the survey periods are—

- (a) for collecting information in relation to wages, March, June, September and December each year beginning from 2000;

- (b) for collecting information in relation to payroll, each period of 3 consecutive months beginning from the first 3 months of 2000.

7. Sampling methods may be used

The Commissioner may use sampling methods to collect information for the purpose of a survey.

8. Application of Order in certain cases

This Order applies to a business undertaking for the purpose of a survey notwithstanding that it commenced business or ceased to carry on business during the survey period covered by the survey.

9. Date for destruction of completed schedules

The Commissioner shall destroy all completed schedules collected or received for a survey and all copies of the schedules not later than 24 months after the end of the survey period covered by that survey.

SCHEDULE

[s. 4]

MATTERS IN RESPECT OF WHICH INFORMATION IS TO BE GIVEN

1. Name and address of the business undertaking.
2. Business registration number.
3. Nature of business.
4. Number of persons engaged and payroll outlays.
5. Reasons for significant changes in the number of persons engaged and payroll outlays.
6. Number of standard working days per month and number of normal working hours per working day.
7. Number of employees, by selected occupation and by sex.
8. Wage information of selected occupations, by sex and by wage component.
9. Number of employees entitled to any fringe benefit.