

CENSUS AND STATISTICS (QUARTERLY SURVEY OF EMPLOYMENT AND VACANCIES) ORDER

(Cap. 316 section 11)

[5 March 1982]

Editorial Note:

The title of this Order was amended from “Census and Statistics (Quarterly Survey of Employment, Vacancies and Payroll) Order” to “Census and Statistics (Quarterly Survey of Employment and Vacancies) Order” — see L.N. 115 of 1994.

1. *(Repealed L.N. 115 of 1994)*

2. Interpretation

In this order, unless the context otherwise requires—

“business undertaking” (商業經營) means an undertaking carrying on business in Hong Kong, including non-profit-making bodies and statutory bodies; *(L.N. 115 of 1994)*

“survey” (調查) means the statistical survey referred to in paragraph 3;

“survey period” (調查期) means the survey period specified underparagraph 6.

3. Quarterly survey of employment and vacancies

The Commissioner shall carry out a statistical survey on the expiration of each survey period for business undertakings in Hong Kong to compile statistics relating to employment and vacancies in the survey period.

(L.N. 115 of 1994)

4. Information required to be given

For the purpose of the survey, the Commissioner shall issue a questionnaire with the matters specified in the Schedule for persons in the business undertakings to complete and return within the time the Commissioner specifies.

(L.N. 115 of 1994)

5. Persons required to give information

The persons required to give information under paragraph 4 are—

- (a) for a body corporate, a director, secretary or other person concerned in the management;
- (b) for a partnership, a partner;
- (c) in any other case, the proprietor.

(L.N. 115 of 1994)

6. Survey periods

For the purpose of this order, the survey periods shall be—

- (a) January, February and March 1999; *(L.N. 115 of 1994; L.N. 42 of 1999)*

(b) each period of 3 consecutive months thereafter.

7. Sampling methods may be used

The Commissioner may use sampling methods for the collection of information relevant to a survey.

(L.N. 115 of 1994)

8. Application of order in certain cases

This order is to apply to a business undertaking notwithstanding that it commenced business after the commencement of any survey period or ceased to carry on business during that period.

(L.N. 115 of 1994)

9. Date for destruction of schedules

All completed schedules collected or received by census officers for the surveys and all copies shall be destroyed not later than 24 months after the relevant survey period.

(L.N. 115 of 1994)

SCHEDULE

[para. 4]

PARTICULARS REQUIRED TO BE GIVEN IN RESPECT OF BUSINESS UNDERTAKINGS

Name, address, number of persons engaged and nature of business in respect of each establishment submitting a combined return.

Business registration number.

Date on which the establishment commenced business.

Type of ownership.

Nature of business.

Number and sex of persons engaged.

Number of persons engaged working outside Hong Kong by sex.

Number of vacancies.

Reasons for significant changes in the number of persons engaged and vacancies.

Characteristics of vacancies.

Information to facilitate contact with the person required to give information under paragraph 5 including his name, telephone number and fax number.

(L.N. 115 of 1994; L.N. 42 of 1999)